



SMART DEVICES POLICY

Policy Statement

1. It is our intention to provide an environment in which adults, children and parents are safe from images being recorded and inappropriately used, in turn eliminating the following concerns:

- coaches being distracted from their work with children
- the inappropriate use of smart devices and cameras around children

Smart Devices

- coaches may need to use their phone to take images for Ellesmere Port JuJitsu club social media or in the case of emergencies eg first aid, support required, safeguarding immediate support needed.
- Mobile phone/smart devices must be kept away from children at all times and if used in the event of support required / emergency away from the children they are managing.
- coaches are reminded that personal devices should not be used to take photos/images, search the internet, play music etc during time with children.

Smart Devices Parents

1. When parents drop off or collect their children they must have their smart phones/devices stored away in a bag or pocket. If used while in the club environment, they should never record or take images without consent from the head coach and other parents, and should only be used for their personal records.

All Coaches, Volunteers and Visitors

- It is the responsibility of all colleagues to be vigilant and report any concerns to the Lead Welfare Officer.
- Concerns will be taken seriously, logged and investigated appropriately
- Ellesmere Port JuJitsu reserves the right to check the image contents of a parent/carer, volunteer or coaches phones/smart devices should there be any cause for concern over the appropriate use of it.
- Should inappropriate material be found then the Local Authority Designated Officer (LADO) will be contacted immediately. We will follow the guidance of the LADO as to the appropriate action that needs to be taken.

Photographs taken for the purpose of recording a child or group of children participating in

activities or celebrating their achievements is an effective form of recording their progression in the sport, sharing with parents and for training/observational purposes. However, it is essential that photographs are taken and stored appropriately to safeguard the children in our club.

1. Only the designated setting phone is to be used to take any photos within the club.
2. Images taken must be deemed suitable without putting the children in any compromising positions that could cause embarrassment or distress.

Children's use

Children who bring mobile phones or electronic devices into an Ellesmere Port JuJitsu will be responsible for the safety of them, placing them aside while training and not use for the purposes of inappropriate images or recordings as set out in the body of this policy.

Abiding by this policy ensures that we all:

- Use technology appropriately
- Protect sensitive data
- Protect children from harm and abuse
- Prevent staff from being subject to false allegations
- Help coaches remain focused on the care of children
- Train in an open and transparent environment